**Form 29**

**THE COMPANIES ACT, 2017**

**THE COMPANIES (GENERAL PROVISIONS AND FORMS) REGULATIONS, 2018**

 **[Section 197 and Regulations 4 & 20]**

**PARTICULARS OF DIRECTORS AND OFFICERS, INCLUDING THE CHIEF EXECUTIVE, SECRETARY, CHIEF FINANCIAL OFFICER, AUDITORS AND LEGAL ADVISER OR OF ANY CHANGE THEREIN**

**PART-I**

|  |
| --- |
| *(Please complete in typescript or in bold block capitals.)* |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1.1 | CUIN (Registration Number) |  |  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| 1.2 | Name of the Company |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1.3 | Fee Payment Details | 1.3.1 | Challan No |  | 1.3.2 | Amount |  |

**PART-II**

2. Particulars\*:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Present Name in Full | NIC No or passport No. in case of Foreign National | Father’s/ Husband’s Name | Usual residential address | Designation | Nationality\*\* | Business Occupation\*\*\* (if any) | Date of present appointment or change | Mode of appointment / change / any other Remarks\*\*\*\* | Nature of directorship (nominee/independent/additional/other |
| **(a)** | **(b)** | **(c)** | **(d)** | **(e)** | **(f)** | **(g)** | **(h)** | **(i)** | **(j)** |
| **2.1 New appointment/election:** |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| **2.2 Ceasing of office/Retirement/Resignation:** |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| **2.3 Any other change in particulars relating to columns (a) to (g) above:** |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

*\* In the case of a firm, the full name, address and above mentioned particulars of each partner, and the date on which each became a partner.*

*\*\* In case the nationality is not the nationality of origin, provide the nationality of origin as well.*

*\*\*\* Also provide particulars of other directorships or offices held, if any.”.*

*\*\*\*\* In case of resignation of a director, the resignation letter and in case of removal of a director, member’s resolution be attached*

**PART-III**

|  |  |
| --- | --- |
| 3.1 | Declaration:I do hereby solemnly, and sincerely declare that the information provided in the form is:(i) true and correct to the best of my knowledge, in consonance with the record as maintained by the Company and nothing has been concealed; and (ii) hereby reported after complying with and fulfilling all requirements under the relevant provisions of law, rules, regulations, directives, circulars and notifications whichever is applicable. |

|  |  |  |  |
| --- | --- | --- | --- |
| 3.2 | Name of Authorized Officer with designation/ Authorized Intermediary |  |  |

|  |  |  |
| --- | --- | --- |
| 3.3 | Signatures  |  |

|  |  |  |
| --- | --- | --- |
| 3.4 | Registration No of Authorized Intermediary, if applicable |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | Day |  | Month |  | Year |
| 3.5 | Date |  |  |  |  |  |  |  |  |  |  |