**Form B**

**THE COMPANIES ACT, 2017**

**THE COMPANIES (GENERAL PROVISIONS AND FORMS) REGULATIONS, 2018 [Section 130(2) and Regulation 4]**

**ANNUAL RETURN OF COMPANY NOT HAVING SHARE CAPITAL**

**PART-I**

|  |
| --- |
| *(Please complete in typescript or in bold block capitals.)* |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1.1 | CUIN (Registration Number) |  |  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| 1.2 | Name of the Company |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 1.3 | Fee Payment Details | 1.3.1 | Challan No |  | 1.3.2 | Amount |  |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | Day | |  | Month | |  | Year | | | |
| 1.4 | Form B made up to |  |  |  |  |  |  |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |  |  |
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| 1.5 | Date of AGM |  |  |  |  |  |  |  |  |  |  |

**PART-II**

**Section-A**

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| --- | --- | --- |
| 2.1 | Registered office address |  |

|  |  |  |
| --- | --- | --- |
| 2.2 | Email Address: |  |

|  |  |  |
| --- | --- | --- |
| 2.3 | Office Tel. No.: |  |

|  |  |  |
| --- | --- | --- |
| 2.4 | Office Fax No.: |  |

|  |  |  |
| --- | --- | --- |
| 2.5 | Principal line of business |  |

|  |  |  |
| --- | --- | --- |
| 2.6 | Mobile No. of Authorized officer  (Chief Executive/ Director/ Company Secretary/Chief Financial Officer) |  |

|  |  |  |
| --- | --- | --- |
| 2.7 | Total number of members |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 2.8 | **Particulars of the holding /subsidiary company, if any** | | |
|  | Name of company | Holding/Subsidiary | % of shares held |
|  |  |  |  |
|  |  |  |  |

|  |  |
| --- | --- |
| 2.9 | **Chief Executive Officer** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Name |  | | | | | | | | | | | | |
|  | Address |  | | | | | | | | | | | | |
|  | NIC No |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| 2.10 | **Chief Financial Officer** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Name |  | | | | | | | | | | | | |
|  | Address |  | | | | | | | | | | | | |
|  | NIC No |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| 2.11 | **Secretary** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Name |  | | | | | | | | | | | | |
|  | Address |  | | | | | | | | | | | | |
|  | NIC No |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |
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| 2.12 | **Legal Advisor** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Name |  | | | | | | | | | | | | |
|  | Address |  | | | | | | | | | | | | |
|  | NIC No |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| 2.13 | **Particulars of Auditor(s)** |

|  |  |
| --- | --- |
| Name | Address |
|  |  |
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| 2.14 | **List of Directors as on the date of Form B** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S# | Name | Residential Address | Nationality | NIC No. (Passport No. if foreigner) | | | | | | | | | | | | | | | Date of appointment or election | | | | | | |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |
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Use separate sheet, if necessary

**PART-II-B**

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| --- | --- |
| 2.15 | **List of members & debenture holders on the date upto which this Form is made** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| S. No. | Name | Address | Nationality | NIC No. (Passport No. if foreigner) | | | | | | | | | | | | |
| **Members** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Debenture holders** | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

\*\*\*Use separate sheet, if necessary\*\*\*

**PART-III**

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| 3.1 | Declaration:  I do hereby solemnly~~,~~ and sincerely declare that the information provided in the form is:  (i) true and correct to the best of my knowledge, in consonance with the record as maintained by the Company and nothing has been concealed; and  (ii) hereby reported after complying with and fulfilling all requirements under the relevant provisions of law, rules, regulations, directives, circulars and notifications whichever is applicable. |

|  |  |  |  |
| --- | --- | --- | --- |
| 3.2 | Name of Authorized Officer with designation/ Authorized Intermediary |  |  |

|  |  |  |
| --- | --- | --- |
| 3.3 | Signatures |  |

|  |  |  |
| --- | --- | --- |
| 3.4 | Registration No of Authorized Intermediary, if applicable |  |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | Day | |  | Month | |  | Year | | | |
| 3.5 | Date |  |  |  |  |  |  |  |  |  |  |

**INSTRUCTIONS FOR FILLING FORM-B**

1. The Form shall be made upto the date of last AGM of the Company or the last date of the calendar year where no AGM is held during the year.
2. The total number of members must be added up, to agree with number stated against No.2.7.
3. If the space provided in the Form is insufficient, the required particulars should be listed in a separate statement attached to this return which should be similarly certified and signed.
4. In case a body corporate is a member, NIC number may be omitted to be given.
5. In case of foreign nationals, indicate “passport number” in the space provided for “NIC No.” Pakistani nationals will only indicate “NIC No.”
6. This form is to be filed within 30 days of the date indicated in S.No.1.4